



ROCKWOOD SCHOOL DISTRICT  
SUBURBAN ST. LOUIS COUNTY

ADMINISTRATIVE INTERN  
POSITION AVAILABLE

**BALLWIN ELEMENTARY SCHOOL  
2021-22 SCHOOL YEAR**

The Rockwood School District is seeking an outstanding educator for the position of Administrative Intern for Ballwin Elementary School.

Ballwin Elementary School, a multi-cultural learning community of approximately 498 students, is highly respected by the community and supports strong parent involvement, high learning expectations, integration of technology, and outstanding teaching staff. Ballwin Elementary is a State School of Character that is rich in tradition and is characterized by a strong partnership of parents and teachers serving students with respect and individuality.

**BASIC REQUIREMENTS**

1. Possess or presently be enrolled in a Master's degree in Educational Administration Program.
2. Must hold an administrative certification by the third year of serving as Administrative Intern to be re-titled as Assistant Principal-Level One (title only).
3. Require Missouri teacher certification and three or more successful years of teaching experience.
4. Verbal and written communication skills to perform job-related duties.

*Competitive salary and benefits*

*Starting Date: July 1, 2021*

*190 Day Contract*

*Screening to begin: April 25, 2021*

All applicants need to complete an **administrative** online application at <https://rockwood.ted.peopleadmin.com/hire/index.aspx>

**External applicants** need to attach the following to your online application: letter of interest stating salary expectations, resume, and copy of your current certification.

**Internal to Rockwood applicants** need to attach the following to your online application: letter of interest and resume.

**Rockwood Fast Facts**

The Rockwood School District is a growing, dynamic and highly-respected education system in west and southwest St. Louis County. Our mission is to do whatever it takes to ensure all students realize their potential.

- District encompasses 150 square miles
- Nearly 21,000 students enrolled
- 19 elementary schools
- 6 middle schools
- 4 high schools
- Separate campuses for Gifted, Early Childhood and Alternative High School Education
- Over 1,500 Certified Staff
- Over 2,500 Support Staff

**Innovative, Progressive Learning Environment**

- AAA Rating with S & P Rating Agency
- 18 National Schools of Character
- 19 Missouri Schools of Character
- Accreditation: Distinction in Performance with High Achievement from the Missouri Department of Elementary and Secondary Education
- Excellent score on the Annual Performance Report from the Department of Elementary and Secondary Education
- Largest school district in St. Louis County

**Opportunities for Professional Growth and Advancement**

- National award-winning staff development program
- Tuition reimbursement to attend area universities and colleges for evening and summer graduate programs
- 149 National Board Certified Teachers, one of the highest in Missouri

**Visit our Web site:** [www.rsdmo.org](http://www.rsdmo.org)

*It is the policy of the Board to accord equal considerations and impartial treatment regardless of race, color, national origin, religion, marital status, sex, age, genetic information, disability, handicapping conditions, or any other factor that is not a proper legal basis for an employment decision.*

Rockwood School District  
Human Resources  
111 East North Street, Eureka, MO 63025  
Phone: 636-733-2037

*Posted on Friday, April 16, 2021*